



YEARLY STATUS REPORT - 2020-2021

| Part A | |
|--|--|
| Data of the Institution | |
| 1.Name of the Institution | Udaynarayanpur Madhabilata Mahavidyalaya |
| • Name of the Head of the institution | Dr. Arabinda Ghosh |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 03214291061 |
| • Mobile No: | 9434543278 |
| • Registered e-mail | principalumm@gmail.com |
| • Alternate e-mail | ghabrnp33@gmail.com |
| • Address | P.O-Jangalpara, Udaynarayanpur, Dist- Howrah |
| • City/Town | Udaynarayanpur |
| • State/UT | West Bengal |
| • Pin Code | 711226 |
| 2.Institutional status | |
| • Affiliated / Constitution Colleges | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |

| | | | | | |
|---|---|-----------------------------|-----------------------------|---------------|-------------|
| • Financial Status | UGC 2f and 12(B) | | | | |
| • Name of the Affiliating University | University Of Calcutta | | | | |
| • Name of the IQAC Coordinator | Sreemoyee Banerjee | | | | |
| • Phone No. | 03214291061 | | | | |
| • Alternate phone No. | 8017724912 | | | | |
| • Mobile | 9477038718 | | | | |
| • IQAC e-mail address | iqacumm@gmail.com | | | | |
| • Alternate e-mail address | sreemoyee18@gmail.com | | | | |
| 3. Website address (Web link of the AQAR (Previous Academic Year)) | http://udaynarayanpurmahavidyalaya.org/doc/AQAR_%202019-2020.pdf | | | | |
| 4. Whether Academic Calendar prepared during the year? | No | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | N.A | | | | |
| 5. Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | C | 1.54 | 2016 | 16/09/2016 | 15/09/2021 |
| 6. Date of Establishment of IQAC | | | 16/07/2014 | | |
| 7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| West Bengal Government | Salary | Higher Education Department | 2020, 365 days | 29430103 | |
| 8. Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |

| | | |
|---|---------------------------|--|
| | | |
| 9.No. of IQAC meetings held during the year | 5 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | View File | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| 1. Online classes and online examination process were held in an uninterrupted way throughout the academic session. | | |
| 2. To fight with the hardcore difficulties in pandemic situation, several webinars and workshops were organized for the students' wellbeing, both psychological and physical. | | |
| 3. In the Neo normal situation, the teaching and non-teaching staff of the college were benefited by attending webinars and workshops organized exclusively for them by the IQAC (e.g. webinar on library access and 'CAS'). | | |
| 4. NSS volunteers of the college were vividly trained through online workshops to soothe COVID patients nearby and spread the awareness regarding health issues and other problems in their neighbourhood | | |
| 5. An internally designed COVID Task Force were formed with a number of teaching and non-teaching members of the institution to look after various issues related to the pandemic for the benefit of the students of the college. | | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | |
| | | |

| Plan of Action | Achievements/Outcomes |
|--|---|
| 1. Making the students aware about the revised time table during the online teaching session. | 1. A new routine was prepared for the online classes during the pandemic period. Later on, more flexible time-charts were distributed among the students of each department on the basis of their requirements. |
| 2. Making the students capable at home with the online exam procedure through mock exam and organizing webinars on the same. | 2. Outstanding result in the exam. |
| 3. Extended lectures on different subjects in online mode. | 3. Subject knowledge of the students was expended. |
| 4. Practical classes through verbal method in online mode | 4. Students were satisfied with the verbal instructions given by the teachers online to complete their practical work. |

| | |
|---|-----|
| 13. Whether the AQAR was placed before statutory body? | Yes |
|---|-----|

- Name of the statutory body

| Name | Date of meeting(s) |
|----------------|--------------------|
| Governing Body | 04/03/2022 |

| |
|--|
| 14. Whether institutional data submitted to AISHE |
|--|

| Year | Date of Submission |
|-----------|--------------------|
| 2020-2021 | 27/02/2022 |

| |
|--|
| 15. Multidisciplinary / interdisciplinary |
|--|

a) Institution takes a liberal approach regarding the choice of courses/subjects by the students as it is in conformity with the course structure of the affiliating university. Students could choose combination of subjects from pure science, home science and humanities stream which includes Physical Education, Music, Food and Nutrition among others for both B.A and B.Sc programme.

College authority wants to introduce new subjects to broaden the space for students' choice and to make multidisciplinary education a reality.

b) We have some programmes where integration of humanities and science stream has been done. For example,

i) Geography Honours with Education and Food and Nutrition

ii) Mathematics Honours with Physics and Geography

iii) Political Science, Physical Education and Food and Nutrition (General Programme)

iv) Chemistry, Physical Education and Food and Nutrition (General Programme)

c) In order to attain holistic and multidisciplinary education, our institution offers environmental education as a credit-based course to the students.

d) The system of allowing multiple entry or exit for offering multidisciplinary flexible curriculum will be introduced as and when we will be empowered to do so by the affiliating university.

e) Institution has planned to encourage research works in the targeted areas through publication of ISBN authenticated book with articles from multidisciplinary areas.

f) The institution encourages students to take up programmes which include multidisciplinary subjects by introducing new programmes in every academic session.

16.Academic bank of credits (ABC):

a) Unless our affiliating university directs us about sending the credits earned by the students, we cannot take any initiative in this regard as an affiliated college since we follow university guidelines.

b) We have not yet registered under ABC.

c) No efforts has been made regarding collaboration with foreign institutions.

d) Faculty members enjoy full freedom regarding distribution of their allotted syllabus into modules and now they will approach to teach their learners..

e) Institution will surely join ABC scheme as and when our affiliating university introduces it.

17.Skill development:

The ability to express oneself in the English language has

increasingly become an essential skill required in most professional spheres today. Taking this into consideration, we offer our students the opportunity to participate in a special certificate course in Spoken English each year. This year, the course was affiliated to the British Council. The course also trains students in soft skills including Communication skills and Self Management skills that are part of job training and aid in career development. The course was conducted completely in the virtual mode and witnessed enthusiastic participation from over 250 students.

The exigencies of the Covid-19 pandemic compelled this entire academic session to be conducted in the online mode. The college conducted several training sessions for both teachers and students to orient them to ICT tools and skills for the proper and seamless conduct of classes and other college activities.

Udaynarayanpur Madhabilata Mahavidyalaya also places great emphasis on providing value-based education to students. Besides using prescribed texts in the syllabus to inculcate humanitarian values in students, we also conduct an annual seminar on Moral Values and Ethics to orient our students towards ideas of truth, righteousness, peace, love, and non-violence. In the following years, we aim to place special emphasis on issues of human rights and duties as well as the values of citizenship.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Udaynarayanpur Madhabilata Mahavidyalaya boasts the departments of Sanskrit and Bengali. Besides these Honours courses, we also offer our students a General course in Music, a large part of which orients students towards Indian classical music and folk traditions. Belonging to a rural area with a mainly Bengali-speaking population, many students enthusiastically participate in these courses with the Bengali Department witnessing enrolments of nearly 100 students each year. Despite its rural location where we often witness religious rigidities among the demographic, we have seen successful enrolment of students belonging to the Muslim community in the Sanskrit course against many odds. We actively encourage our students to enrol in Indian Language courses and see them to completion. Most other courses like History, Geography, Education, Political Science, and Food & Nutrition are also taught bilingually in the college for the ease of the students.

Conducting Indian Language courses, particularly Sanskrit and Music, using online platforms was a challenge in this academic

session. However, the dedicated efforts of our teachers and the enthusiasm of our students ensured successful completion of courses and a high pass rate in examinations.

The college continually aims to integrate knowledge of Indian languages, cultures, and values in its curriculum. This academic session we conducted two webinars on 'Epidemic and Disaster in the light of Ancient Indian Texts' and 'Epigraphy: the Source of Ancient Indian History'. An online Cultural Competition was also organised where the students participated in creative writing in Indian languages, Indian music, dance and recitation. Considering the holistic wellness of both students and teachers in the pandemic situation, we also conducted an online workshop on the importance and relevance of the study of Music and physical education in the 'new normal' scenario where participants were trained in using Indian ragas and the practice of yoga for mental and physical wellbeing in exacting times.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based education (OBE) is a student-centric instruction model that focuses on measuring student performance through outcomes. Outcomes include knowledge, skills and attitudes. In this year, our faculties designed their structure of syllabus distribution in an elaborated way, by which students got benefitted. Different online teaching tools made the study technic more comfortable even at the pandemic situation. We thought about the skill development strategies of the students and organised two different workshops on such theme by RICE education and Anudip Foundation. We are planning to give more emphasis on this area on the coming academic session.

20.Distance education/online education:

Our institution is affiliated to the University of Calcutta. As it is not an autonomous body, it has not such power to introduce distance learning by its own. So we could not be able to cater distance education till date. But, we successfully pursued online education this year as the whole teaching learning process totally shifted to virtual mode due to pandemic. We used new teaching platforms like Google Meet, Google Classroom, ZOOM etc. to reach the pupils. The faculties even created their own websites, made official Youtube channel of college to energise the students. We accessed ICT enabled methods (Testmoz, Mentemetre etc.) to teach the students and it worked immensely.

Extended Profile

| 1.Programme | |
|---|---------------------------|
| 1.1 Number of courses offered by the institution across all programs during the year | 10 |
| File Description | Documents |
| Data Template | View File |
| 2.Student | |
| 2.1 Number of students during the year | 1424 |
| File Description | Documents |
| Data Template | View File |
| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 400 |
| File Description | Documents |
| Data Template | View File |
| 2.3 Number of outgoing/ final year students during the year | 282 |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 Number of full time teachers during the year | 18 |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 18 |

| Number of Sanctioned posts during the year | |
|---|---------------------------|
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 Total number of Classrooms and Seminar halls | 17 |
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 49.80 |
| 4.3 Total number of computers on campus for academic purposes | 10 |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curricular Planning and Implementation | |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process | |
| <p>The college follows the academic calendar provided by the University of Calcutta. Each department makes its curriculum specific lesson plan and the syllabus is distributed among the teachers. The teachers work immensely to complete the syllabus and prepare the students for the examination. But in 2020-2021, no academic calendar was provided by the university. So the college planned its own curriculum delivery process in a meticulous way. The routine was prepared thoroughly. This academic session was conducted fully online. The lectures, webinars and all the examinations were held online.</p> | |
| File Description | Documents |
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |
| 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE) | |

Usually the institution adheres to the academic calendar for conducting CIE. But this year no academic calendar was provided by the affiliating university due to the pandemic. So, the college arranged the evaluation process following instructions given by the Higher Education Department, W.B. So, we are attaching only the time table of internal and tutorial examination made by our academic committee and examination in charge.

| File Description | Documents |
|--------------------------------------|---------------------------|
| Upload relevant supporting documents | View File |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

| File Description | Documents |
|--|------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | No File Uploaded |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

38%

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

284

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

We have different issuses relevant to Professional Ethics, Gender, Human Values, environment and sustainability into the curriculam.

There is a compulsory course for 2nd semester students on Environmental Science offered by the University of Calcutta. To inculcate said issues among the students, different cells of the college along with IQAC, conducted several webinars and workshops during this academic year.

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

551

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded |
| URL for feedback report | http://udaynarayanpurmahavidyalaya.org/doc/Feedback%20Report%202020-21.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

891

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

337

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Special attention has been given to the students in the classes, who are identified as the weaker students. Doubts and personal difficulties regarding the subject are solved in the classes.
- Extra classes are conducted for the full coverage of the syllabus where the involvement of the students is ensured which results in the interactive teaching- learning process.
- Slow learners are specially advised and counselled by the respective subject teachers.
- Advanced learners are motivated to strive for higher goals. They are provided with additional inputs like:
 - Providing guidance for reference books, extra classes, teaching assignments, addresses of relevant websites etc.
 - Motivating them to involve in projects as prescribed by the University to inculcate research orientation (Department of English, Geography, Environmental studies, Political Science, Education, Physical Education etc.) and practical awareness.
- The different departments organise student seminars, group

discussions, wall magazines, on selected topics, technical quizzes to develop analytical and problem solving abilities in them and thereby to improve their presentation skills.

- Encouraging them with extra care to obtain University ranks.
- Advanced learners are encouraged to become proctors who help other students to learn.

| File Description | Documents |
|-----------------------------------|------------------|
| Link for additional Information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1424 | 18 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The college provides the learning facilities like energy efficient classrooms, well equipped laboratories, library with reading rooms and internet connection to make learning effective.
- Experiential learning is promoted through:
 - Summing -up of class-lectures by students
 - Completing assignments/ projects [Department of Geography, English, Education and Political Science etc.]
 - Undertaking field-survey and project-work [Department of Geography, Environment etc.]
 - Analysis of experiments after practical classes [Department of Geography, Science etc.]
 - Discussing a video clip/ performance after watching it [Social studies and humanity]

Evaluating films shown for the purpose of classroom teaching or promotion of awareness

- Participative learning is done in the following ways:-

Participation in :

1. Inter College Youth parliament debate
2. Inter college Quiz Competition
3. Various Cultural programmes such as Fresher's Welcome, Celebration of Teachers' day, Saraswati Puja, Annual Social Programme, Basantautsav, RabindraJayanti and organisation of Blood Donation Camp etc.
4. Sports activities and competitions
5. Extension activities such as NSS
6. Preparing Charts/ posters
7. Publication of departmental wall magazines and annual college magazine.

- Problem-solving learning is used in the following ways:-

- Inviting students to solve a problem which involves critical thinking [Department of Geography, Philosophy(Logic), Science].
- Solving problems on different topics raised by the students(All department).

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To facilitate teaching- learning process, the college makes use of ICT. The college faculty uses audio-visual aids like use of smart classrooms and projectors in teaching. The college provides internet facilities to all students and teachers for acquiring advanced knowledge and skill. The teachers took classes via different online platforms like whatsapp group, google meet, zoom etc. during this pandemic period. They also took tests using testmoz, quizz, google forms, mentimetre etc. The college also provide an youtube channel where important lectures and discussions have been uploaded for the benefit of the students.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | http://udaynarayanpurmahavidyalaya.org/doc/Description%20of%20the%20ICT%20enabled%20tools%20for%20effective%20teaching.pdf |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | No File Uploaded |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

102

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The college strictly adheres to the University's prescribed rule regarding holding of internal assessment.
- Short answer type questions are preferred in Internal Assessment to eliminate subjectivity of evaluation. Also utmost care is taken to avoid leniency.
- Evaluated scripts are shown to students to make them aware of their lapses. Teacher-examiners discuss the errors and justify the score in the class to ensure that the students find the evaluation unbiased and transparent. Students are thus given scope to be satisfied that their answer scripts have been properly evaluated and they can interact with the teachers in case they have any point of disagreement.
- The parents are informed if the performance of a student is very poor.
- The teachers encourage the students to attend seminars,

workshops etc. held in the college.

- Various academic programmes like Quiz competitions, essay writing and current affairs competitions are organised in which students are assessed.
- Collaborating group work, field work, excursion reports, project work and students' presentations have been made an essential part of most courses.
- In University Practical examination, involvement of subject experts from other colleges are ensured for the sake of transparency.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Regarding the internal examination, the doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiners and the corrected marks are officially posted against the name of the concerned student. The parent-teacher meeting is a regular phenomenon for the First year students. If any student feels any grievance regarding examination, he/she can drop the issue to the grievance redressal cell. The academic subcommittee then analyzes the issue and takes necessary steps. The whole process is fully time-bound. A span of 7 days are given to solve such kind of matter.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- Mechanism of communication of course outcomes are:
 - Decided in the Academic Sub Committee meeting by the Head of the Departments.
 - Posted in the college website
 - Posted in the college notice board
 - Intimated to the students in the class room

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes, programme specific outcomes and course outcomes are duly evaluated by the institution. One of the method that our college follows while doing so is the assessment of teaching-learning on the basis of student feedback system. Our college has a grievance Redressal Cell, where the students can also place their problems at any point of time while studying. Parent-teacher meeting is organised by individual departments. The institution keeps a record of a programme outcome achievement. Publication of Merit list, percentage of attendance maintained and Result meet organised by Academic Sub-Committee of the college before publication of merit list etc. are some regular practices. Organising class-tests and quizzes, seminars, webinars, workshops etc are a part of the improvement scheme. In order to achieve programme outcomes, some departments of the college hold interview to ensure quality of students enrolled and for a better pass percentage as well as reputation of the college. The IQAC of the college publishes an overall academic report, which is displayed on the college website as part of the mechanism of communication which states the level of attainment of programme outcomes among many others.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

281

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[We could not be able to do the survey this year](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighbourhood community every year. The NSS volunteers usually adopt a village nearby and work on children literacy, mass literacy, health and hygiene etc. This kind of work has a deep effect on their holistic development.

But, as this year went through the Covid-19 disaster, the students could not be able to serve the community physically. But they took some initiatives under the supervision of the programme officer of NSS and with the collaboration of IQAC. They did some awareness campaign using the social media platform. They also did a survey of the places nearby regarding the socioeconomic imbalance which suddenly occurred due to the pandemic.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

89

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

| File Description | Documents |
|---|------------------|
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

1

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college recognises teaching-learning processes as the cornerstone of an educational institution. In order to facilitate said processes, the institution has sixteen spacious and fully functional classrooms. The teaching practice combines traditional chalk and lecture methods with digital modes to enhance learning experience. Three classrooms are fully equipped with ICT facilities. Overhead LCD projectors and sound system are present. Apart from these, the institution also has a virtual classroom run by the Admitek Genius software. There are four well-equipped laboratories to aid practical learning for the students of the departments of Physics, Chemistry, Geography and Food & Nutrition. The college library is well-stocked with books [total no. of books - 8404] for students and teachers of all departments. For students of the Physical Education department as well as to garner enthusiasm for sports in all students, the institution has a large playground (Size 100 x 55 Square Meter) as well as a well-equipped mini indoor games hall. The Department of Music is equipped with several musical instruments [Khol ,Pakhawaj, Tabla, Tanpura (Electronic + Acoustic) and Harmonium] for the use of teachers and students for the seamless transition from theory to practise in the teaching-learning of music.

UdaynarayanpurMadhabilataMahavidyalaya has a rural location where power exigencies are an everyday occurrence. In order to prevent disruption of classes owing to frequent power cuts, the institution has arranged for a generator [30 KV] which provides adequate power back up to run classes efficiently.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Each and every year the Cultural Committee of the college organises an Annual Cultural Competition and rewards the students to ignite their interest in different cultural activities. Besides, College Foundation Day, Rabindra Jayanti, Basanta Utsav etc. are celebrated with cultural activities. Although the college was closed due to COVID 19 Pandemic, various cultural programmes and competitions were organized throughout the year in online mode. Students with potential were groomed online for quiz, debate etc. by the expert teachers of the college. Usually, the students of the college are very enthusiastic about participating in inter-college competitions and they have earned outstanding performance record so far.

There is a music room (Size 8 x 8 Square Feet) where students regularly practise music.

There is a playground (Size 100 x 55 Square Meter) in the college premise, where students regularly practise athletics, Kho-Kho, Volley ball, Kabaddi, Cricket, Football, Badminton etc. Participation in Yoga & Gymnastics is also encouraged among the students. There is a hall (Size: 30 x 21 Square Feet) the Department of Physical Education uses as Yoga centre and for practising Gymnastic skills. The Department has also a Mini Indoor Games Hall (Size: 30 x 22 Square Feet) furnished with necessary gadgets for regular practice by students.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20.3475

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has an enriched and furnished library. It started its journey along with the establishment of the college. Earlier, the library provided services mostly through a manual system. However, keeping in mind the present day requirements, we have started the process of automation using Integral Library Management System (ILMS). In the year of 2020, open source software named KOHA (version: 18.11.10.000) has been installed. It is fully automated with services of 24/7 access and 24 x 7 x 365 OPAC search. It is a customized version, customized by BIA (Bengal Library Association) and version is 18.11.10.000.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | No File Uploaded |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | No File Uploaded |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | No File Uploaded |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is internet-facility-enabled and has updated its IT infrastructure with time and need. The institution maintains computerization of accounts and administrative works for several years. After the First Cycle of NAAC visit, the college placed stronger emphasis upon augmentation of IT infrastructure for the benefit of every academic and administrative sector. The number of computers has gradually been increased. Computers are interconnected with WLAN and stable internet connectivity is available. There are two smart class rooms with LCD overhead projector and sound system. There is also a virtual classroom run on advanced software namely Admitek Genius software. A Digital Notice Board has been installed and the college building has been covered with CCTV for 24 hours surveillance, in the academic year 2017-18. Number of printers has now been increased to 6. At present, the college houses two Xerox machines -one in the Office and the other in the library to provide photocopy facility at a subsidized rate for the students. The installation of Wi-Fi facilities started in the academic year 2017-18 with available bandwidth 2.14 MBPS. Next year it was upgraded to 4 MBPS. In this academic session it has been upgraded to 25 MBPS. The target is set to 100 MBPS for the next Academic session.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

18

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | No File Uploaded |

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.9144

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The library has log books to record footfall as well as books borrowed by students and teachers of the institution. The maintenance of log books for the laboratories occurs at departmental level. Stocks of equipment are maintained and hired technicians called in to repair faulty equipment whenever necessary. The computers are furnished with anti-virus packs, renewed immediately on their expiration. A log of furniture is also maintained by the

college and hired carpenters aid in the fixing of damaged and/or broken furniture. The department of Physical Education and Music keep track of sports equipments and instruments and the college hires technicians for repair of said instruments whenever necessary.

The College takes care that the classrooms are well-maintained and regularly cleaned. The lights, fans, benches, desks, chairs and boards are regularly checked and any problem, if found, is taken care of at the earliest. An Annual Maintenance Contract is in place for repair of gadgets. There are presently five water-purifiers and two water-coolers in the college. The maintenance of the water purifiers and generator are under an AMC with the concerned company.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

689

| File Description | Documents |
|---|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**1424**

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---------------------------|
| Link to institutional website | Nil |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**360****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****360**

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

| File Description | Documents |
|---------------------------------------|------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

34

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

| File Description | Documents |
|-------------------------------------|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description | Documents |
|--|------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | No File Uploaded |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

It was a regular practice of our college to facilitate students' representation and engagement in various administrative, co-curricular and extracurricular activities. They always participated actively in student council, Governing Body, IQAC, Cultural Committee, Sports Committee, Anti Ragging cell and Grievance Redressal Cell. The college authority organised a prize distribution ceremony each year to facilitate the young achievers in cultural and sports sector. But in this year, each activity completely went online due to the pandemic. We organised online cultural competition and facilitated all of them in virtual mode. We also took their views in different administrative works when needed even though all programmes were held online.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We don't have any alumni association.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

Fulfilling the dreams and aspirations of higher education of the youth, especially girls, by inculcating in them the knowledge and skills necessary for further academic progress and for employment.

MISSION

- To provide the students with adequate infrastructural facilities and learning resources, including classrooms, laboratories, toilets, books, equipment, etc., and to promote the Gross Enrolment ratio (GER) and the teaching-learning process in the college.
- To introduce subjects and courses commensurate with the need and demand of the locality, the capacity and infrastructure of the college, and the profile of the students.
- To provide quality teaching in a friendly and healthy environment.
- To review the progress through various mechanisms including evaluation of learning outcome, self-evaluation of the faculty, and collection of feedback from the students and the guardians.
- To ensure that the college governing body, which acts as highest administrative authority, is formed as per rules of the West Bengal Universities and Colleges (Administration and Regulation) Act, 2017 where adequate representation of teachers, non-teaching staff and students are guaranteed.
- To ensure that all decisions related to teaching, learning, evaluation, extra-curricular activities, etc. for the students are to be taken on the basis of the recommendations and suggestions of the teachers' council and teachers' committees.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A classic example of decentralisation and participative management is conducting the huge task of admission of new students to the undergraduate course.

In the 1st step Principal advises teachers` council (a statutory body of the teaching staff) to form an admission committee with representation from all subjects / departments, non-teaching staff and students` representatives with Principal as chairman.

Subsequently, the admission committee takes up all issues, such as

selection of subject combination for honours and general programmes / courses, cut off marks and other conditions for admission on the basis of guidelines of UGC, state government and affiliating University.

Recommendations in this regard, if there is any, are then placed before the governing body (GB) of the college for approval and finalisation. After specific rules and procedures for admission are finalised in the GB, details of admission programme, classification and division of duties / tasks among the staff are prepared by the admission committee.

In this process, admission committee takes the help of prospectus committee for the preparation of college prospectus and website committee for uploading of necessary rules, guidelines, notifications etc. in the college website. The prospectus committee and the website committee are comprised of the members of teaching and non-teaching staff. Hence the process ensures a wide range of participative management.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Most of the students of the college are coming from neighbouring rural areas. About fifty per cent of them come to the college by bicycles. Unfortunately, there was no cycle stand/ shed in the campus till 2018. Students used to keep their cycles haphazardly within the campus in the sun and in the rain.

Since 2016-17, college authority began to consider sending proposals, as a part of the 'Strategic Plan' of the college, to the higher education department and MP of Uluberia Parliamentary constituency, for construction of cycle stand.

In 2017, governing body adopted a resolution in this regard. A proposal was prepared with all necessary papers and documents and it was sent to the higher education department of West Bengal

Government The proposal was approved and we got a sanction of Rs. 30 lakh in 2017-18. The construction was undertaken and students got a cycle stand in the middle of 2018.

Since the capacity of the cycle shed, thus built up, is only about 250 cycles we felt need for construction of another one in order to satisfy students` needs. Our MP was kind enough to grant of Rs. 10 lakh from her MPLAD fund.

| File Description | Documents |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institutional governance was not allowed to hamper during 2020-21 due to pandemic. Two meetings of Governing Body were held in offline mode in which important decisions, like to appoint a full time teacher in English and service confirmation of five full time teachers were taken. Meetings of teachers' council, admission committee and other committees were held on virtual mode.

Fixation of pays of full time teaching and non-teaching staff and also of State Aided college Teachers (SACT) were successfully conducted in both online and offline mode. Claims and bills of salaries including arrears of the staff were also done in this period. Students' admission, registration and evaluation of examinations were effectively implemented.

| File Description | Documents |
|---|------------------|
| Paste link for additional information | Nil |
| Link to Organogram of the Institution webpage | Nil |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in

A. All of the above

**areas of operation Administration Finance and
Accounts Student Admission and Support
Examination**

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user interfaces | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

i) There is an Employees Credit Cooperative Society for the teaching and non-teaching staff of the college. It provides loans and advances to the staff members up to Rs. 8 lakh on easier terms and conditions.

ii) A system of free medical check-up facility for the staff and the students was introduced from the middle of 2019 but it has been discontinued since March, 2020 when Pandemic began.

iii) Teaching and non-teaching staff of the college are being included in 'Swasthya Sathi Scheme' and 'West Bengal Health Scheme' of state government. They provide cashless medical treatment facility for the staff themselves and their respective family members in designated hospitals.

iv) Financial assistance up to Rs. 10,000/ from college fund for emergency health and urgent causes are being given to the staff.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is a well designed and fully operational performance appraisal system for both teaching and non teaching staff of the college. Report on the respective performances at the institution of all the staff are collected annually, except during the pandemic period when the reports of 2019-20 and 2020-21 academic sessions are collected simultaneously.

For the teaching staff, information are collected for each academic session on issues like number of days attended, number of leaves taken, number of classes taken, method and mode of online classes taken, usage of modern teaching aids, percentage of syllabus covered , association with extra curricular activities, developement works of the institution etc.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In respect of conducting financial audits both internally and externally institute's objective is to follow adequate and necessary steps for maintaining financial discipline. Care is taken to maintain punctuality and regularity for conducting internal and external audits.

Internal audits are done by the internal audit committee of the institution and it comprises of Principal, Bursar, a teacher member of the finance committee, accountant and cashier. Internal audit committee sits at least once in a financial year to check and verify financial transactions carried out during the year.

In this process, main emphasis is given on the kinds of funds received from external sources, particularly from UGC and Higher Education Department of the State Government and the expenditures that are made from these grants. However, expenditure incurred on construction, purchase of books and laboratory instruments, purchase of furniture made out of college's own fund are also taken up for scrutiny and verification in the process of internal audits.

External audits are conducted by government appointed auditors.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Neither any effort are undertaken nor any fund received from any external source in 2020-21.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Team IQAC of our college sincerely reviews the institutional strategies and processes throughout every academic session. Academic subcommittee and each departmental head assist the team to smoothly review the process.

This year the team organised two webinars regarding Career Advancement Scheme of the teachers and Online Library Access for the teaching staff, non-teaching staff and the students. We believe that such webinars made us enthusiastic even being stuck at home.

We insisted every department to organise webinars and workshops focusing special issues. The discussions helped the students a lot. To keep students energetic, we arranged two workshops regarding career counselling for them and invited teachers from other college to pursue teacher exchange programme.

To maintain overall quality of the college, we took some different strategies for the students. They were given some opportunities to discuss with some professionals regarding yoga and fitness, music as

a therapeutic process, knowing dementia, knowing Covid protocols etc. We discovered that the knowledge expanded from the bookish area and our students enjoyed such discussions to the fullest.

Online cultural competition and programme on gender sensitisation were also held in this session. Team IQAC incorporated the NSS volunteers to upload in social media some interesting posters or video clips of their own creation regarding Covid awareness and made them viral. They served the community through this venture.

Thus, the quality enhancement of our college was done.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has its own mechanism of monitoring its teaching-learning process. It generally follows the academic calendar provided by the University of Calcutta. But this year, no such calendar was given due to pandemic. So the academic subcommittee and IQAC planned its own activity schedule of teaching-learning.

The routine committee made the timetable twice for the students as they were having problems regarding online classes. Our teachers made the schedule flexible and student-friendly. All the teachers took their respective classes using the modern online teaching platforms and tools. IQAC launched its own youtube channel where all the webinars have been uploaded. Webinars and workshops have been continued in regular interval.

There was an examination committee to make the exam procedure smooth. The internal examinations, the tutorials and the theory examinations were held completely online and the committee successfully completed its operations with the help of the efficient teachers and non-teaching staff of the college.

IQAC reviewed the periodic learning outcomes of the students. The

team asked each department to take special care of their weaker students. This year the students passed with flying colours in spite of their network issues (poor internet facility) and financial crisis (problem in data pack recharge).

Team IQAC also planned various co-curricular activities through online for the stakeholders. At the end of the session, we have realised that such programmes motivated them all.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Paste web link of Annual reports of Institution | NIL |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college has a great tradition of maintaining gender equity. We have 57% female students in totality. The college tries to ensure

the safety and security measures for the female students. 1.We have CCTV cameras for the safety management of specially the girl students. 2.We have a well organised common room for the girls. 3.There is a sanitary napkin vending machine in their common room. Beside these quantitative initiatives, we have qualitative measurements too. The faculty members try hard to motivate them to persue in higher studies throughtout the year. As it is a rural college, we feel that it's our foremost duty to spread the basic awareness regarding gender sensitisation. To ensure the view, each year an annual plan is usually been prepared and thus it is executed. Seminars, workshops, cultural programmes remained the major parts of the plan. As this year completely ran online due to pandemic, we had to organise such programmes virtually. This year we invited Professor Debajyoti Bhattacharya of Hari Mohan Ghosh College, Kolkata, to deliver a talk on sex change issue. The webinar was held on 24.06.2021 in virtual mode. The students enthusiatically participated in the event.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | <p><u>Annual Gender Sensitization Plan, 2020-2021</u> <u>The committee will ensure continuation of gender sensitization awareness programme and counselling facilities in digital mode. For an awareness programme, speakers have to be approached with a condition in mind that they will be comfortable to deliver lectures on a digital platform and interact with students. Like the past years, the main focus would be women empowerment and rights of women in various segments of society. The committee also plans to include a session to discuss appearance of 'other' in gender category in admission forms. The committee plans to ensure enough opportunity for students to speak or understand the concept of third gender and gender transformation.</u></p> |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <p><u>Common Rooms are there. The college campus is under CCTV surveillance. There is a gender sensitisation cell and counselling cell comprising of female faculties especially for the female students.</u></p> |

| | |
|---|------------------------------|
| 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment | D. Any 1 of the above |
| File Description | Documents |
| Geo tagged Photographs | No File Uploaded |
| Any other relevant information | No File Uploaded |
| 7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management | |
| We have a e-waste management system. But in this year the college remained closed thoroughly due to the pandemic. So it has not been used. | |
| File Description | Documents |
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | Nil |
| Any other relevant information | No File Uploaded |
| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | D. Any 1 of the above |
| File Description | Documents |
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |
| 7.1.5 - Green campus initiatives include | |

| <p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants | <p>A. Any 4 or All of the above</p> | | | | | | | | | | |
|---|--|-----------|---|---------------------------|--------------------------------------|---------------------------|-------------------------------------|-------------------------|--------------------------------|-------------------------|--|
| <table border="1"> <thead> <tr> <th data-bbox="76 564 550 631">File Description</th> <th data-bbox="550 564 1476 631">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 631 550 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="550 631 1476 734" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 734 550 801">Any other relevant documents</td> <td data-bbox="550 734 1476 801" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table> | File Description | Documents | Geo tagged photos / videos of the facilities | No File Uploaded | Any other relevant documents | No File Uploaded | | | | | |
| File Description | Documents | | | | | | | | | | |
| Geo tagged photos / videos of the facilities | No File Uploaded | | | | | | | | | | |
| Any other relevant documents | No File Uploaded | | | | | | | | | | |
| <p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p> | | | | | | | | | | | |
| <p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p> | <p>C. Any 2 of the above</p> | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th data-bbox="76 1169 550 1236">File Description</th> <th data-bbox="550 1169 1476 1236">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1236 550 1384">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="550 1236 1476 1384" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="76 1384 550 1487">Certification by the auditing agency</td> <td data-bbox="550 1384 1476 1487" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="76 1487 550 1585">Certificates of the awards received</td> <td data-bbox="550 1487 1476 1585" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1585 550 1653">Any other relevant information</td> <td data-bbox="550 1585 1476 1653" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table> | File Description | Documents | Reports on environment and energy audits submitted by the auditing agency | View File | Certification by the auditing agency | View File | Certificates of the awards received | No File Uploaded | Any other relevant information | No File Uploaded | |
| File Description | Documents | | | | | | | | | | |
| Reports on environment and energy audits submitted by the auditing agency | View File | | | | | | | | | | |
| Certification by the auditing agency | View File | | | | | | | | | | |
| Certificates of the awards received | No File Uploaded | | | | | | | | | | |
| Any other relevant information | No File Uploaded | | | | | | | | | | |
| <p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.</p> | <p>E. None of the above</p> | | | | | | | | | | |

**Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading**

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college organised several webinars this year to address an inclusive environment among the students. We had to make these plans only via virtual mode due to pandemic situation. The Department of Philosophy organised a lecture cum discussion on 'Buddhist Philosophy' which was extremely relevant to the-then devastated situation. Many of our students' families lost their jobs at that time. The NSS volunteers made a socioeconomic survey on the said issue and tried to boost them as per as they could. The students celebrated different cultural programmes under the supervision of the teachers of Cultural Committee. We also organised cultural competition online which included essay writing themed on 'Cultural Harmony'. The participation was noteworthy. Although everything went online, through these initiatives, the college could be able to maintain an inclusive environment throughout the year.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Each year team IQAC organises special lectures on values, rights, duties and responsibilities of the citizens for both the students and the teachers. Faculty members of the department of Political Science generally take the responsibility to deliver the lectures in newer ways. This year unfortunately we could not be able to organise such programme.

| File Description | Documents |
|--|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

| File Description | Documents |
|--|------------------|
| Code of ethics policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates national commemorative days sincerely each year at the college campus. Usually the NSS volunteers take the initiatives to organise such programmes under the supervision of the NSS Programme officer of our college. But this year we couldn't be able to organise such events physically. So we celebrated

'Independence Day' on 15.08.2020, Netaji Subhashchandra Bose's Birthday on 23.01.2021, 'Republic Day' on 26.01.2021 thoroughly via online mode. On account of 'National Yoga Day' (21.06.2021), a webinar and a yoga-demonstration by the students were held on 05.07.2021 online under the supervision of the Department of Physical Education.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Mentor-Mentee Management Goal: To take individual care in academia and non-academia
The Context: We have slow and fast learners in each class. We wanted to identify them individually and take care of them in their own ways.

The Practice: We divided the total students or 'Mentees' in groups and each group would be monitored by a teacher or 'Mentor'.
Evidence of Success: The academic result was remarkably praiseworthy this year.
Problems encountered and Resource Required: Less teachers and poor infrastructure remained the basic constraints to get ultimate success of this practice.

Title: Dive through disaster using digital mode

Goal: To make the students compatible with world scenario, especially in Covid related issues
The Context: To boost the students mentally the tough times thoroughly in academic and non-academic sectors.

The Practice: 1. Usage of new digital teaching tools. 2. Organising webinars and workshops. 3. Own YouTube channel. 4. Online cultural competitions

Evidence of Success: The students passed with flying colours. The awareness programmes and the webinar helped them. The teacher took

preparation to get N-List membership and ISBN.

Problems encountered and resource required: Poor economic condition of the students and inappropriate infrastructure remained the problems to deal with the practice.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | No File Uploaded |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness 2020-2021

When the whole world was fighting with the Neo normal situation, our institution worked meticulously to create an all-round supportive environment among the stakeholders. This became the distinctive feature of this year. Our college is situated in a rural area and most of our students come from poor financial background. We came to know by an online survey made by the NSS volunteers that, some of the family members of our students lost their jobs during pandemic. In view of this, the three-month tuition fee was completely waived by the college authority to give financial support to all the students which became extremely helpful. As the college activities were held completely online, the college didn't take the infrastructural/ establishment charges. Beside this, a 'Covid Task Force' was built up comprising of the teachers of the college to listen and analyse any Covid related issues. Several webinars on mental health, physical fitness and Covid awareness were held too. Our NSS volunteers also organised online activities to spread awareness regarding Covid situation using the social media. Some of these activities are 'Mask Mascot', 'Call a pal' and 'Lockdown Lenses'. These programmes boosted the energy level of our students despite of morbidity.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

Future Plan 2021-22

1. To ensure successful teaching in blended mode. 2. To start taking students feedback through web portal. 3. To continue uninterrupted extended lectures, webinars, workshops etc. using the appropriate mode. 4. To organise more professional development programmes for teaching and non-teaching staff of the college. 5. To take institutional membership of N-List. 6. To secure ISBN for publishing books from the college. 7. To start canteen facility in college premises. 8. To ensure 100% vaccination of the students, teachers and staff members. 9. To conduct career counselling workshops for the students. 10. To create more student-centric interactive platforms, like student seminars, ex-students talk, student-exchange programmes, inter college competitions etc.